Curriculum Vitae

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| 1. Name | : | **MOHAMMAD HALEEM KHAN,** |  |
| 1. Date of Birth | : | December 01, 1952 |
| 1. Position Last Held | : | Secretary to Govt. of India, Ministry of Finance, New Delhi |
| 1. Postal Address | : | Apartment 402, Tower 5, Commonwealth Games Village, New Delhi 110092 |
| 1. Phone | : | 91 9868805444 |
| 1. Email | : | mhkhan1977@gmail.com |

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| 1. Educational Qualifications & Trainings: |

i) *Before joining Indian Administrative Service (IAS)*

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| S. No. | Subjects | Year | Degree/ Duration | University/ Institute |
|  | Physics | 1971-1973 | M. Sc.  Two years | Allahabad University, Allahabad, UP, India |
|  | Physics, Mathematics & Chemistry | 1969-1971 | B. Sc.  Two years | Allahabad University, Allahabad, UP, India |

ii) *After joining IAS*

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| S. No. | Subjects | Year | Degree/ Duration | University/ Institute |
|  | Leadership in Development | 2012 | Two Weeks | JFK School of Government, Harvard University, USA |
|  | Public Financial Management | 2008 | Three Weeks | JFK School of Government, Harvard University, USA |
|  | Basic Course on WTO | 2007 | One week | Administrative Staff College of India, Hyderabad |
|  | Senior International Defence Management Course | 2005 | Six weeks | Defence Resources Management Institute, Naval Postgraduate School, Monterey, California, USA |
|  | Orientation Course on National Security | 2002 | One week | Institute of Defence Studies and Analysis, New Delhi |
|  | Infrastructure Development and Financing | 2000 | One week | Indian Institute of Management (IIM), Ahmedabad, India |
|  | MS Office and Internet | 1999 | One week | National Informatics Center, New Delhi, India |
|  | Energy and Development | 1996 | One week | TERI, New Delhi, India |
|  | Liberalization with a Human Face | 1994 | Three weeks | LBS National Academy of Administration Mussoorie, India |
|  | Management Information System (MIS) and Computers | 1993 | One week | Administrative Training Institute, Nainital, Uttaranchal, India |
|  | Industrial Policy Planning and Development | 1989 | One week | Indian Institute of Management (IIM), Bangalore, India |
|  | Orientation Program on International Business Management | 1988 | One week | Indian Institute of Foreign Trade (IIFT), New Delhi, India |
|  | Strategic Management in State Road Transport Undertakings | 1987-1988 | One week | Administrative Staff Training College of India, Hyderabad |
|  | Policy Analysis and Management for Agriculture & Rural Development | 1987 | One week | National Institute of Rural Development, Hyderabad, India |
|  | Introduction to Personal Computers | 1986 | One week | CMC of India, New Delhi |
|  | Project Formulation, Management & Implementation and Behavioral Sciences | 1985 | Eight weeks | Administrative Training Institute, Nainital, India |
|  | Enrichment of the Personal and Professional life of the Chief Executive | 1984 | One week | Indian Institute of Management, Bangalore organized at Kathmandu, Nepal |
|  | Operations research | 1982 | Two weeks | Indian Institute of Public Administration New Delhi |
|  | Indian Administrative Service Induction Course (a comprehensive package comprising Political Economy, Public Administration, Business Management, Public Policy, Development of Small, Medium Enterprises (SMEs) and Cottage & Village Industries, Community Development & Anti Poverty Programmes) | 1977[[1]](#footnote-1)  To  1979 | Two years | Lal Bahadur Shastri National Academy of Administration, (LBSNAA) Mussoorie, Uttarakhand, India |

1. Experience:

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| S. No. | Post Held | Name Of The Organization | Period |
|  | Administrative Member  (*Post Retirement Assignment)* | Central Administrative Tribunal, Guwahati Bench | October 2013 To Nov 2017 |
|  | Secretary, Govt. Of India | Ministry Of Finance, New Delhi | June 2011 To Nov 2012 |
|  | Director General, CAPART | Council For Advancement Of People’s Action & Rural Technology (CAPART) | April 2009 To June 2011 |
|  | Secretary | The Central Information Commission, New Delhi | January 2008 To March 2009 |
|  | Additional Financial Advisor & Joint Secretary | Government Of India, Dept. Of Defense (Finance), New Delhi | Jan. 2004 To January 2008 |
|  | Commissioner, National Capital Region, Ghaziabad,  &  Additional Chief Executive, Noida | State Government Of Uttar Pradesh &  New Okhla Industrial Development Authority (Noida)  Gautam Buddha Nagar, Up | October 2003To January 2004 |
|  | Principal Secretary | State Government Of Uttar Pradesh, Department Of State Reorganization, | August 2003 To October 2003 |
|  | Commissioner, Kanpur Division, Kanpur | State Government Of Uttar Pradesh | January 2003 To July 2003 |
|  | Labour Commissioner,  Kanpur | State Government Of Uttar Pradesh | August 2002 To  January 2003 |
|  | Secretary | State Government Of Uttar Pradesh,  Department Of Rural Development | May, 2002 To August, 2002 |
|  | Secretary | State Government Of Uttar Pradesh,  Department Of Land Development & Water Resources | March, 2001 To May, 2002 |
|  | Secretary | State Government Of Uttar Pradesh, Department Of Women Welfare & Child Development | August, 2000 To March, 01 |
|  | Secretary | State Government Of Uttar Pradesh,  Department Of Finance | August, 98 To August 2000 |
|  | Member,  Finance & Accounts, | Up State Electricity Board (UPSEB) | December, 97 To August, 98 |
|  | Secretary | State Government Of Uttar Pradesh,  Department Of Adult And Non Formal Education | October To December, 97 |
|  | Commissioner,  Consolidation Of Land Holdings, | State Government Of Uttar Pradesh | July To  October, 97 |
|  | Director,  Local Bodies (Urban) | State Government Of Uttar Pradesh, | May To  July, 97 |
|  | Secretary, GOUP &  CMD, Minority Financial And Development Corporation. | State Government Of Uttar Pradesh,  Department Of Minority Welfare & Muslim Wakf, | August 21, 95 To May, 97 |
|  | Secretary | State Government Of Uttar Pradesh,  Dept. Of Home & Confidential | August 07 To 21, 95 |
|  | Commissioner,  Bareilly Division, Bareilly, | State Government Of Uttar Pradesh | July 94 To August, 95 |
|  | Director,  Handlooms And Textiles, Kanpur, UP | State Government Of Uttar Pradesh | July, 93 To June, 94 |
|  | Managing Director | Uttar Pradesh Small Scale Industries Corporation, Kanpur | August, 91 To July, 93 |
|  | Additional Chief Executive & Additional Director Of Industries | New Okhla Industrial Development  Authority (NOIDA),  Gautam Buddha Nagar, U. P. | June, 90 To August, 91 |
|  | Special Secretary &  Additional Commissioner | State Government Of Uttar Pradesh, Department Of Food & Civil Supplies, | May, 89 To June, 90 |
|  | Joint Managing Director, | Uttar Pradesh State Road Transport Corporation, Lucknow | July, 87 To  April, 89 |
|  | Collector & District Magistrate, Garhwal (Pauri) | State Government Of Uttar Pradesh | June, 84 To  June, 86 |
|  | Collector & District Magistrate, Sitapur | State Government Of Uttar Pradesh | June, 86 To  July, 87 |
|  | General Manager & Later  Managing Director  (*Officiated In The Last Year*) | Uttar Pradesh Financial Corporation, Kanpur | May, 81 To  June, 84 |
|  | Project Director | District Rural Development Agency, District Basti, U.P. | October, 80 To  May 81 |
|  | Sub – Divisional Officer & Magistrate, District Banda | State Government Of Uttar Pradesh | July, 79 To  October, 80 |
|  | Lecturer and Head Of Physics Department | Ganpat Sahai Degree College,  Sultanpur, Uttar Pradesh | October, 74 To  July, 77 |
|  | Intern Socio-Economic Surveyor  District Economics & Statistical Office, Jalaun (Orai ) | State Government Of Uttar Pradesh | Dec., 73 To  June, 74 |

1. Publications:

### [[2]](#footnote-2)Economic Policies for Development and Poverty Removal: Revisiting the Public Finance Architecture

### Monthly Column ‘Policy Potion’ may be accessed at:

<http://www.infracircle.in/category/opinion/page/2/>

(It was discontinued after Six months)

### Other Publications may be accessed at:

https://www.linkedin.com/in/mohammad-haleem-khan-a6884120/

### [[3]](#footnote-3)‘Right To Information Act’ – A Legal Tool Against India’s Cyber Divide!

### [[4]](#footnote-4)Public Administration - Revisiting The State Of The Discipline, The Definitions And Heralding The Paradigm Shift For The Third Millennium.

* [[5]](#footnote-5)Minorities’ Issues &State Intervention *-An Approach With A* **Difference.**

1. Papers Presented To National/ International Forum:

Some of the Study / feasibility reports mentioned beneath were prepared for the GOI, Planning Commission, State Government of Uttar Pradesh / State Government Organizations and have since been acted upon and are now public documents:

* Was largely instrumental in conceptualizing and roll out of the Offer For Sale (OFS) procedure and Central Public Sector Enterprises - Exchange Traded Fund (ETF) as two new avenues to enhance and deepen the disinvestment efforts of the Government of India,
* Conceptualized and compiled Report as convener of the Task Force constituted by the Planning Commission of India to examine the issues related to the evolution of an independent, self-regulatory agency for the Voluntary Sector and to develop ‘accreditation methodologies for Voluntary Organizations’. See:

<http://capart.nic.in/final.pdf>

* Undertook the comprehensive revision of the **Budget Manual** of the State Government of Uttar Pradesh. Immediately preceding and the fifth edition of the Budget Manual was released in 1962, with a view to include the procedural changes in the financial matters laid down in the Indian Constitution. The Manual was reprinted in 1967. The same is a public document and available at:

<http://budget.up.nic.in/manual/preface.htm>

* Presented a paper on ‘Expenditure Framework’ for a sub-national government at a workshop organized by the ‘World Bank Institute’ and the ‘U.P. Academy of Administration’ in Nainital, U.P., India
* Prepared white paper on U P State Electricity Board,
* Handlooms Policy for the State Government of Uttar Pradesh
* *The ‘Housing-Cum-Work Shed Scheme’ for 50,000 ‘handlooms weavers and artisans’*
* Organizational restructuring of the U.P. Small Industries Corporation (UPSIC) report.
* *Feasibility report for the establishment of an* ***Integrated Industrial Township,*** *namely****, Greater NOIDA****.*
* Development of the civil supplies Movement Plan for the state civil supplies department, formulation of the Transport Algorithm and designing a Transport Planning Grid structure for the use of district officials.
* *Preparation of the* ***Transport Perspective Plan*** *for the State Government of Uttar Pradesh.*
* Feasibility report for the establishment of the ‘State Transport Research And Planning Institute’ (STRAP) for the State Government of Uttar Pradesh.

1. International Negotiations/ Delegation Leadership:

* *Lead delegation for ‘non deal Road show’ to Toronto (CANADA), New York (USA) and Sydney (Australia) to attract FII & FDI into India*
* **L**ead Indian Defence DELEGATION to DESi 2007, London,
* *Was a permanent member of the Sub-group of the Indo Russian Inter Governmental Cooperation and negotiated half a dozen Protocols- alternatively on India and on the Russian soil,*
* Was a member of the Indian Defence DELEGATION to Brazil,
* *Was a member of the Indian Defence DELEGATION to South Africa,*
* Was a member of the Indian DELEGATION to South Korea to negotiate the transfer of technology for Delhi Metro cars,
* *UNICEF sent a team to China in December 2000 to look into the issues relating to women and child and Basic Education. I was included as a member of the team along with the UNICEF and GOI representatives,*
* Was a member of the Indian DELEGATION from State Government of Uttar Pradesh to World Bank to negotiate first ever stand-alone program & other loan/assistance to a Sub National Government by the BANK.

Achievements in the area of ***‘Public Finance - Reengineering of Policies, Programs and Organizations’*** have been taken notice of and have also been accorded national and *international recognition*:

* *Delivered Keynote Address: INDIA’S DISINVESTMENT PROGRAMME-LESSONS LEARNED at “India Investment Forum: 24-25 September, 2012”, New York*
* *Delivered Keynote Address: INDIA’S DISINVESTMENT PROGRAMME-Challenges and Opportunities at “India Investment Forum: 22-23 September, 2011”, New York.*
* Participated in the 9th International Conference of the International Society for Third Sector Research, Istanbul (TURKEY)
* Participated in *the* ***International Conference*** *on* 'Early Childhood Care for Survival, Growth & Development*' organized by UNICEF at Ashoka Hotel New Delhi from 3-5 October 2000. In the workshop, on 4th October I* ***chaired*** *the Technical Session-III on Integrated Approaches To Early Childhood Care For Survival, Growth & Development.*
* Participated in the India Country Assistance Evaluation and Country Assistance Strategy consultations to attend the sectoral workshop on *Public Sector Management and Fiscal Policy* held on March 31,2000 at the **World Bank** India office, New Delhi.
* Participated in *the 2nd International Workshop On* ’Good Practice In Public Expenditure Management’ *organized by* M/s **Oxford Policy Management** *at Eynsham Hall, Oxford UK from 28-30 July 99. I was retained on the list of Consultants with the* M/s *Oxford Policy Management.*
* I Participated in the workshop on ‘ Decentralization and the Making of Economic Policy’ organized by **The World Bank Institute** at Bangalore, India, May 24-27,1999.
* Participated in *the Regional Symposium on ‘*Trade and International Competitiveness in Manufactured Goods’ *organized by ‘Economic and Social Commission for Asia and the Pacific’* **(ESCAP)** *from 29 to 31 July 1992.*
* Nomination on the **governing body** of ‘*World Assembly of Small and Medium Enterprises’* **(WASME)** for the period 1992-94.
* *Addition of my name to the* **UNIDO** *roster of experts in 1992;*
* Participated in the **International Seminar on Rural Transportation (ISORUT), 1988** organized by the Andhra University, Vishakhapatnam, Andhra Pradesh, INDIA;
* Participated in *the International Seminar organized by the* ‘Association of Development Financial Institutions of Asia and Pacific’ **(ADFIAP***) in the year 1983-84.*
* Government of India, in 1994, nominated me member of the team to study the impact of Handlooms Reservation Act on the health of the Power-loom sector and suggest measures for their most productive coexistence.
* *In 1996 I was made the member of the working for the preparation of the 9th five-year plan approach paper for the minorities.*
* Recognizing my knowledge and depth of understanding in matters of *Public Finance and Governance Reforms***,** in 1998 I was chosen the convener of all the four **‘core groups’** constituted by the state government to spear head the *reforms in the state.*
* *I was the* member *of the* ***task force*** *created in the Chief Minister’s office in 1999 to firm up the approach and strategy to* downsize the State Government and decentralize and delegate powers of governance *to the elected rural local bodies.*
* In 1995 I was assigned the task of **empowerment** of traditional non-governmental institutions to knit them into a powerful delivery system so that the 24 million minority population of the state of Uttar Pradesh could effectively participate in the developmental process & contribute to its fullest potential in the economic growth;
* *In 1990, while I was working as Additional Chief Executive of NOIDA, Greater NOIDA -- a modern industrial township coming up adjacent to New Delhi, was launched. I was simultaneously entrusted the responsibility of its first Additional Chief Executive. The master plan of Greater NOIDA and its Organization Structure was given its initial shape under my direct supervision.*

1. Three Presentations As Thought Leader:

* **Life Cycle Costing *&* Project Management** in a seminar organized by CII in New Delhi;
* ***Offsets:*** *towards an India specific approach -* seminar organized by CII in New Delhi;
* ***Audit Committees’ Expanding Role In Risk Management-*** seminar organized for Defence PSUs in Banglore.

1. Computer Usage Capability:

*Since the beginning of 1998 I have been using ‘ MS Office’ and ‘Lotus Smart Suite’ on IBM ThinkPad. Presently using Apple MacBook Pro.*

1. Details Of Extra-Curricular Activities:

Games and sports played:

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| Golf,Tennis, | Swimming,  * *Squash Racquet,* | * *Bridge* * *Billiards* | * *Badminton* * *Chess* |

* Life Member, Indian National Trust for Art and Cultural Heritage (INTACH)**,** New Delhi
* Member Delhi Gymkhana Club,
* Member India Habitat Center, New Delhi;
* Life member NOIDA Golf Club, NOIDA;
* Member of theCivil Services Officers’ Institute**,** New Delhi
* Honorary Member Army Golf Club, BAREILLY;

1. Details Of Hobbies:

* Reading books mainly on socio-economic issues,
* For diversion, reading and listening Urdu poetry,
* Enjoy listening to semi-classical Indian music,
* Photography.

1. International Travel:

* **Australia (Sydney)**
* **BRAZIL (Rio De Janeiro)**
* **Canada (Toronto)**
* **CHINA (Beijing, Shanghai)**
* **NEPAL**
* **RUSSIA (Moscow, Yekaterinburg, Tula, Saint Petersburg)**
* **SOUTH AFRICA (Pretoria, Johannesburg)**
* **SOUTH KOREA (Seoul, Busan)**
* **UK (London, Oxford, Cranfield)**
* **USA (Washington, New York, Monterey, Sacramento, San Francisco, Los Angeles, Las Vegas, Chicago, Boston/Harvard)**
* [[6]](#footnote-6) Austria (Vienna)
* France (Paris)
* Germany (Frankfurt)
* Hong Kong
* Netherlands (Amsterdam)
* Thailand (Bangkok)
* UAE (Dubai)

1. Languages Known:

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| * English | * Hindi | * Sanskrit | * Persian | * Arabic | * Urdu |
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1. Corporate/ Trust Responsibilities Held:

* *Member of the Executive Council of Jamia Milia Islamia University, New Delhi*
* ***Member of Academic Council*** *of the* ***Institute of Marketing & Management, New Delhi***
* ***Member of the Editorial Board*** *of the journal of*BIMTECH[[7]](#endnote-1)***, Business plus Markets:*** *Emerging Business and Markets Review*

1. Director on the Board of BEML (Bharat Earth Movers Limited)
2. Director on the Board of BEL (Bharat Electronics Limited)
3. Director on the Board of BDL (Bharat Dynamics Limited)
4. Director on the Board of Midhani Limited
5. Member Ordnance Factory Board
6. Trustee of the Zakir Hussain Memorial College Trust, New Delhi
7. Chairman Kanpur Electricity Supply Authority
8. Chairman Kanpur Development Authority
9. Member on the Board of UPSEB (UP State Electricity Board)
10. Director on the Board of UPFC (UP Financial Corporation Limited)
11. Chairman Bareilly College, Bareilly UP
12. Director on the Board of UP Handloom Corporation Limited
13. Chairman Sitapur Eye Hospital Trust Management Committee, Sitapur UP
14. Chairman War Widow Centre, Pauri Garhwal UP
15. Area Of Specialization:

‘**Public Finance and Policy- Reengineering of Policies, Programs and Organizations[[8]](#footnote-7)’** with special regard to **transparency and accountability** and issues of cross cutting nature and varied interest groups.

Information given, hereby, is certified to be true to the best of my knowledge and belief,

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| Date: 11 November, 2019 | Mohammad Haleem Khan |

1. A two years professional training program which for most of the practical purposes be considered equivalent to a Masters degree in Public Policy.

   [↑](#footnote-ref-1)
2. Published in FINANCE INDIA June 2019 (Vol XXXIII No 2). [↑](#footnote-ref-2)
3. Published in Informatics – a quarterly Journal of National Informatics Centre, Department of Information Technology, Ministry of Communications & Information Technology, Government of India. Volume 17 No. 3 January 2009. <http://informatics.nic.in> [↑](#footnote-ref-3)
4. Published in the Quarterly Journal of ‘Indian Institute of Public Administration’ July-September 2007 issue. [↑](#footnote-ref-4)
5. This paper constitutes the FIRST chapter of the book ‘Muslims in India’ compiled by Prof. S. N. Singh, Director Institute of Applied Research and Development, Lucknow University, Lucknow, India and published in 2003 by Anmol Publishers. New Delhi. [↑](#footnote-ref-5)
6. The countries and cities visited during TRANSIT are mentioned in small letters. [↑](#footnote-ref-6)
7. Birla Institute of Management Technology [↑](#endnote-ref-1)
8. As a common coordinator of the four core groups I stimulated dialogue and forged consensus on issues of governance reforms in the state of Uttar Pradesh (population 150million), which was widely appreciated.

   **World bank sanctioned $250 millions (half as loan and equal amount as IDA credit) as *first ever stand alone program loan to a sub-national government.*** [↑](#footnote-ref-7)