

Duplicate Marksheet

For Duplicate Marksheet(s), you are required to submit :

1. **Photocopy of the Marksheet**
2. **FIR Photo Copy reporting the loss**
3. **Applicable fee in favour of Indian Institute of Finance payable at Delhi.**
4. **Self- Attested Photocopy of any Government Identity Card.**

Please note that the Institute would take 15 days to process your request after receipt of all of the above documents.

	<i>If Applied from within India*</i>	<i>If Applied from abroad**, ***</i>
Up-to 2 years	INR. 4,000/- + GST	US\$ 200 + GST
After 2 years	INR. 6,000/- + GST	US\$ 400 + GST

* Including postal charges

** In-case Marksheet(s) is/are required to be sent to an Overseas destination, the Speed Post/ Courier Charge in actual will have to be paid by the Applicant. [The Estimated charge is between INR 2,500/- to Rs. 5,000/- (+ GST) depending on destination country].

*** For Overseas Payment 10% Bank Transaction Charge in addition is applicable

All Payments can be made Online through www.iif.edu/payment.htm

- a) Bank Transfer: for India: NEFT to Indian Institute of Finance; A/c No. 65075795019; State Bank of India, Greater Noida, IFSC Code: SBIN0050830; For Overseas: Branch Code: 50830; SWIFT Code: SBININBB001; IFSC Code : SBIN0050830 with details to the institute about the remittance or
- b) Paytm using All-In-One QR Code at www.iif.edu/paytm.htm or
- c) Credit Card for Overseas Payment using Paypal Payment Gateway (Request Invoice)

Kindly direct your request with necessary document(s) to

The Registrar
Indian Institute of Finance
45A, Knowledge Park III
Greater Noida – 201310, Delhi NCR, INDIA
Phone: 9999321585; 9811971002; 0120-2323683
Email: info@iif.edu; Web: www.iif.edu